## READ BEFORE RUNNING TOTALITY UNDER WINDOWS VISTA, WINDOWS 7 OR WINDOWS 8

If your computer is running Windows Vista, 7 or 8 as the operating system, you will need to perform the following steps before running Totality or Totality Collector for the first time. Due to these operating systems increased focus on security, it is necessary to change the default security settings for the Totality folder to grant your users full control of the Totality folder. This is necessary on both single computers and network workstations.

Install Totality normally following the standard installation instructions and then follow these steps:

## A. Assign Administrator privileges to the Totality directory.

1. Locate the folder "C:\Program Files\Totality" (if you are running a 32-bit version of Windows) or "C:\Program Files (x86)\Totality" (if you are running a 64-bit version of Windows). You can do this by double clicking the "Computer" icon on your desktop or by clicking the Start or Windows on your taskbar and then selecting "Computer" or "My PC". Then find C:\ drive and browse to the "Program Files" or "Program Files (x86)" folder, then the "Totality" folder below that.

2. Right click on the "Totality" folder and choose Properties. That opens the Totality Properties window.

3. Click the "Security" tab and then click the "Edit..." button located just below the list of "Group or user names". That opens the Permissions for Totality window.

4. Click on a user that will need to use Totality.

5. In the Permissions list near the bottom of the window, check the "Full Control" box in the "Allow" column.

6. If any other users will need to run Totality, repeat steps 4 and 5 for those users. If you're not sure, repeat steps 4 and 5 for all the users listed.

7. Click OK to close the Permissions for Totality window.

8. Click OK to close the Totality Properties window.

## **B.** Run Totality with elevated privileges.

1. Click the Start (Sphere) Button on your Windows Taskbar and choose "Programs", then "Totality".

2. Right Click the "Totality 4" item and select "Properties". Click the "Advanced" button and choose "Run as Administrator" then click OK.

3. Right Click the Totality 4 icon on your desktop and select "Properties". Click the "Advanced" button and choose "Run as Administrator" then click OK. Every time you open Totality you will be prompted to click OK or Continue. This is allowing Totality to run with elevated privileges under Windows Vista.

Totality should now function properly.

To view Totality's help file, you will need to download this file: <u>www.TotalitySoftware.com/downloads/Vista\_help.zip</u> After downloading it, unzip it and run the uncompressed file Vista\_help.msu.